



# Application for Admission to HAWTHORN SCHOOL

## ADMISSION PROCESS AND CHECK LIST

1. Complete and submit an application form.

Also required with your application are:

- a fee of \$100
- a teacher recommendation
- a recent photograph
- copies of the last two years of report cards
- a copy of birth certificate or passport

\* Candidates applying to Grade 4 and above should also submit two pieces of written work, marked and graded by the current school.

2. Schedule a visit to the school, during which there will be a student assessment.

3. A parent interview follows to discuss all aspects of the applicant file.

4. An interview with the Director of Academics for students applying for Upper School

We want as much as possible, to have a multidimensional view of your daughter, academically and personally. That's why we look for a 'family fit' as much as we look for a 'candidate fit'.

5. Acceptance package with Enrolment Agreement and payment Plan are sent in February. A \$1000 deposit is required upon acceptance and it is deducted from the total of your tuition.

## FAMILY DISCOUNTS:

5% off the tuition (without activity fee) for second child enrolled

10 % off the tuition (without activity fee) for the third child and thereafter

**Please refer to Financial Requirements for tuition and other fees.**

## CANDIDATE INFORMATION

Name: \_\_\_\_\_ Surname: \_\_\_\_\_ Male  Female   
Usually called: \_\_\_\_\_ Date of Birth (YYYY/MM/DD): \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Place of birth: \_\_\_\_\_ Citizenship: \_\_\_\_\_ Candidate's first language: \_\_\_\_\_  
International student (studying on student visa)? Yes  No  Boarding required? Yes  No   
Date of proposed entry to school (YYYY/MM/DD): \_\_\_\_\_ Grade of proposed entry: \_\_\_\_\_  
Current school: \_\_\_\_\_ Current grade: \_\_\_\_\_ Grades attended: \_\_\_\_\_  
Mailing address: \_\_\_\_\_ City: \_\_\_\_\_  
Province/Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Contact person & title: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
Has the candidate applied to our school before? Yes  No  For what grade/year? \_\_\_\_\_

## FAMILY INFORMATION

Parents are:  Married  Divorced  Mother remarried  Mother deceased  
 Separated  Single parent  Father remarried  Father deceased  
Languages other than English spoken in the home: \_\_\_\_\_  
% of the time: \_\_\_\_\_

## FATHER

Parent/Guardian name: \_\_\_\_\_  
Relationship to candidate:  Parent  Guardian  
 Stepparent  Has legal custody of candidate  
Address (if different from applicant): \_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_  
Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Home phone: \_\_\_\_\_  
Work phone: \_\_\_\_\_  
Home email: \_\_\_\_\_  
Work email: \_\_\_\_\_  
Place of employment: \_\_\_\_\_  
Type of business: \_\_\_\_\_  
Job title: \_\_\_\_\_  
Name of University/College: \_\_\_\_\_  
Year graduated: \_\_\_\_\_  
Degree obtained: \_\_\_\_\_  
Area of specialization: \_\_\_\_\_

## MOTHER

Parent/Guardian name: \_\_\_\_\_  
Relationship to candidate:  Parent  Guardian  
 Stepparent  Has legal custody of candidate  
Address (if different from applicant): \_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_  
Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Home phone: \_\_\_\_\_  
Work phone: \_\_\_\_\_  
Home email: \_\_\_\_\_  
Work email: \_\_\_\_\_  
Place of employment: \_\_\_\_\_  
Type of business: \_\_\_\_\_  
Job title: \_\_\_\_\_  
Name of University/College: \_\_\_\_\_  
Year graduated: \_\_\_\_\_  
Degree obtained: \_\_\_\_\_  
Area of specialization: \_\_\_\_\_

## PREVIOUS SCHOOLS

School: \_\_\_\_\_ Grades attended: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
School: \_\_\_\_\_ Grades attended: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

School: \_\_\_\_\_ Grades attended: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

### CANDIDATE'S SIBLINGS:

Name: _____	Birth date: _____
Current school: _____	Grade level: _____
Name: _____	Birth date: _____
Current school: _____	Grade level: _____
Name: _____	Birth date: _____
Current school: _____	Grade level: _____
Name: _____	Birth date: _____
Current school: _____	Grade level: _____

Family's religious affiliation: \_\_\_\_\_

Candidate's religious affiliation (if different from family's): \_\_\_\_\_

Is the student physically fit and able to participate in sports and physical training?  Yes  No

If no, please explain: \_\_\_\_\_

Is the student taking medication on a regular basis? \_\_\_\_\_

Does she have any allergies?  Yes  No

If yes, please explain: \_\_\_\_\_

What do you think are the student's personal strengths and outstanding characteristics?

\_\_\_\_\_  
\_\_\_\_\_

Please include relevant information about the student's interrelationships with siblings, peers and adults.

\_\_\_\_\_  
\_\_\_\_\_

Describe the student's academic strengths.

\_\_\_\_\_  
\_\_\_\_\_

Has the student received any special awards or honours?

\_\_\_\_\_  
\_\_\_\_\_

In what personal and academic areas do you look for growth and improvement in your daughter/son?

\_\_\_\_\_  
\_\_\_\_\_

Describe any particular circumstances such as illness or reading difficulties that might have affected the student's record in school.

\_\_\_\_\_  
\_\_\_\_\_

Please list the student's interests, hobbies and talents — in and out of school — related to academics, arts, athletics, church, community service, clubs and organizations, etc.

\_\_\_\_\_  
\_\_\_\_\_

What characteristics of our school interest your family, and why do you believe our school is a good match for the student?

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Has the student at any time received professional counselling or testing, including being placed on an IEP?  
 Yes  No Please attach all documentation, including a copy of the IEP, if applicable.

Has the candidate ever been subject to major disciplinary action (suspension or dismissal) at any school?  
 Yes  No Please give details. \_\_\_\_\_

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## ADMISSIONS SURVEY

Please indicate how you learned about Hawthorn School.

- Print ad       Our Kids Media       Website  
 Open house       Online ad  
 Community fair or expo

- A colleague       A friend  
 A neighbour  
A current/former Hawthorn family  
Name: \_\_\_\_\_

Please list the names of any Hawthorn families that you know:

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Why are you interested in Hawthorn School for your daughter's/son's education?

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## AUTHORIZATION

We (I) affirm that the information provided in this document is true to the best of our (my) knowledge. It is understood that parents and the candidate agree to support and abide by school regulations and guidelines not only at the time of admission, but also throughout the years of attendance, and that continued non-compliance may result in the student not being permitted to re-enrol.

\_\_\_\_\_  
Signature of Parent/Guardian  
Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian  
Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Student (grades 8–12)  
Date: \_\_\_\_\_

Rhonda Wood  
Director of Admissions  
416-444-3054 & 416-444-2900  
admissions@hawthornschool.com  
www.hawthornschool.com