



Application for Admission to HAWTHORN SCHOOL

ADMISSION PROCESS AND CHECK LIST

Complete and submit Application for Admission.

Required with your application:

- a fee of \$100
- a teacher recommendation
- a recent photograph
- copies of the last two years of report cards
- a copy of birth certificate or passport

*Candidates applying to Grade 4 and above should also submit two pieces of written work, marked and graded by the current school.

1. Schedule a visit to the school, during which there will be a student assessment.
2. A parent interview follows to discuss all aspects of the applicant file.
3. An interview with the Director of Academics for students applying for Upper School

We want as much as possible, to have a multidimensional view of your daughter, academically and personally. That is why we look for a 'family fit' as much as we look for a 'candidate fit'.

4. Acceptance package with Enrolment Agreement and payment Plan are sent in February. A \$1000 deposit is required upon acceptance and it is deducted from the total of your tuition.

FAMILY DISCOUNTS:

- 5% off the basic tuition (without activity fee) for second child enrolled
- 10% off the total basic tuition (without activity fee) for three children or more children enrolled

Please refer to Financial Requirements for tuition and other fees.

CANDIDATE INFORMATION

Name: _____ Surname: _____ Female Male
Usually called: _____ Date of Birth (YYYY/MM/DD): _____
Address: _____ City: _____
Province: _____ Postal Code: _____ Telephone: _____
Place of birth: _____ Citizenship: _____ Candidate's first language: _____
International student (studying on student visa): Yes No Boarding required? Yes No
Date of proposed entry to school (YYYY/MM/DD): _____ Grade of proposed entry: _____
Current school: _____ Current grade: _____ Grades attended: _____
Mailing address: _____ City: _____
Province/Country: _____ Postal Code: _____
Contact person & title: _____
Telephone: _____ Fax: _____ Email: _____
Has the candidate applied to our school before? Yes No For what grade/year? _____

FAMILY INFORMATION

Parents are: Married Divorced Mother remarried Mother deceased
 Separated Single parent Father remarried Father deceased
Languages other than English spoken in the home: _____
% of the time: _____

FATHER

Parent/Guardian name: _____
Relationship to candidate: Parent Guardian
 Stepparent Has legal custody of candidate
Address (if different from applicant): _____
City: _____ Province: _____
Country: _____ Postal Code: _____
Home phone: _____
Work phone: _____
Home email: _____
Work email: _____
Place of employment: _____
Type of business: _____
Job title: _____
Name of University/College: _____
Year graduated: _____
Degree obtained: _____
Area of specialization: _____

MOTHER

Parent/Guardian name: _____
Relationship to candidate: Parent Guardian
 Stepparent Has legal custody of candidate
Address (if different from applicant): _____
City: _____ Province: _____
Country: _____ Postal Code: _____
Home phone: _____
Work phone: _____
Home email: _____
Work email: _____
Place of employment: _____
Type of business: _____
Job title: _____
Name of University/College: _____
Year graduated: _____
Degree obtained: _____
Area of specialization: _____

PREVIOUS SCHOOLS

School: _____ Grades attended: _____
Reason for leaving: _____
School: _____ Grades attended: _____
Reason for leaving: _____

School: _____ Grades attended: _____
Reason for leaving: _____

CANDIDATE'S SIBLINGS:

Name: _____	Birth date: _____
Current school: _____	Grade level: _____
Name: _____	Birth date: _____
Current school: _____	Grade level: _____
Name: _____	Birth date: _____
Current school: _____	Grade level: _____
Name: _____	Birth date: _____
Current school: _____	Grade level: _____

Family's religious affiliation: _____

Candidate's religious affiliation (if different from family's): _____

Is the student physically fit and able to participate in sports and physical training? Yes No

If no, please explain: _____

Is the student taking medication on a regular basis? _____

Does she have any allergies? Yes No

If yes, please explain: _____

What do you think are the student's personal strengths and outstanding characteristics?

Please include relevant information about the student's interrelationships with siblings, peers and adults.

Describe the student's academic strengths.

Has the student received any special awards or honours?

In what personal and academic areas do you look for growth and improvement in your daughter/son?

Describe any particular circumstances such as illness or reading difficulties that might have affected the student's record in school.

Please list the student's interests, hobbies and talents — in and out of school — related to academics, arts, athletics, church, community service, clubs and organizations, etc.

What characteristics of our school interest your family, and why do you believe our school is a good match for the student?

Has the student at any time received professional counselling or testing, including being placed on an IEP?

Yes No Please attach all documentation, including a copy of the IEP, if applicable.

Has the candidate ever been subject to major disciplinary action (suspension or dismissal) at any school?

Yes No Please give details. _____

ADMISSIONS SURVEY

Please indicate how you learned about Hawthorn School.

Print ad Our Kids Media Website
 Open House Online Ad
 Community fair or EXPO

Colleague Friend
 Current/Former Hawthorn family

Name: _____

Please list the names of any Hawthorn families that you know:

Why are you interested in Hawthorn School for your daughter's/son's education?

AUTHORIZATION

We (I) affirm that the information provided in this document is true to the best of our (my) knowledge. It is understood that parents and the candidate agree to support and abide by school regulations and guidelines not only at the time of admission, but also throughout the years of attendance, and that continued non-compliance may result in the student not being permitted to re-enroll.

Signature of Parent/Guardian
Date: _____

Signature of Parent/Guardian
Date: _____

Signature of Student (grades 8–12)
Date: _____

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